

MINUTES OF THE SPECIAL MEETING
NORTHBROOK PUBLIC LIBRARY BOARD OF TRUSTEES
October 9, 2024

CALL SPECIAL MEETING TO ORDER

The special meeting of the Board of Trustees was called to order at 7:00 p.m. by Ms. Stacy Oliver.

BOARD OF TRUSTEES ROLL CALL

The roll was called by Ms. Unikel.

Trustees Present: Ms. Maura Crisham, Mr. Jay Glaubinger (arrived at 7:05 pm), Stacy Oliver, Mr. Nimesh Patel, Ms. Barbara Unikel, Ms. Jami Xu

Trustees Absent: Ms. Spector-Bishop

Staff Present: Ms. Anna Amen and Ms. Kate Hall (virtually)

Others Present: Mr. Adam Ledger, IT/OSG staff

APPROVAL OF THE AGENDA

Ms. Unikel the motion to approve the agenda as presented. Ms. Crisham seconded the motion.

On a voice vote, all Trustees voted "Aye"

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Payroll Provider Selection

Ms. Amen referred to the payroll provider information contained in the packet and made the recommendation of selecting ADP as the library's payroll provider. Ms. Amen and Ms. Hall answered questions from the board.

Ms. Crisham made the motion to hire ADP as the library's payroll provided in the amount of \$23,363.65. Ms. Xu seconded the motion.

On a roll call vote, Trustees voted:

"Aye": Ms. Crisham, Mr. Glaubinger, Ms. Oliver, Mr. Patel, Ms. Unikel, Ms. Xu

"Nay": None

ADJOURNMENT

There being no further business to discuss, Ms. Oliver declared the meeting adjourned at 7:08 p.m.

Stacy Oliver

Stacy Oliver (Oct 18, 2024 10:14 CDT)

Ms. Stacy Oliver, President

Barbara Unikel

Barbara Unikel (Nov 8, 2024 12:19 CST)

Ms. Barbara Unikel, Recorder

