

303: Fines & Fees

Created:	March 2020	Updated:	August 2022, March 2024
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CIRCULATION

Non-Resident Card	Based on tax bill
Lost Materials *	Cost of the item

PRINTING, SCANNING, FAXING

Black & White Copy / Print	\$.10
Color Copy / Print	\$.50

COLLABORATORY

Materials Fees	Charged on a cost recovery price. **
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MEETING ROOMS

Piano Rental Fee	\$50.00
Extended Use of Meeting Room	\$25.00 for each additional 15 minutes
Room occupancy after Library Closes	\$100.00 (after first occurrence)
Cancelation or No Show Fine	\$100.00 if canceled less than 24 hours in advance

AUDITORIUM RENTALS

Auditorium Rental Fee	Charged on a cost recovery price**
Auditorium Equipment Rentals	Charged on a cost recovery price**
Use Beyond Reservation Time Fine	\$25.00 for each additional 15 minutes

Occupancy after Library Closure Fine	\$100.00
Food in Space Fine	Up to \$200
Cancellation Refund	
Within 24 hours of booking	Full Refund
24 Hours after booking	Full Refund less \$50 non-refundable deposit
7 days prior to booking	50% Refund
Less than 48 hours prior to rental	No Refund
Auditorium Maximum Occupancy Violation Fine	\$500.00

* The library will refund the full amount if a patron returns it to the library within 30 days of payment.

**For a full list of materials and prices, visit the library's website at <https://www.northbrook.info>